



Privacy Policy – May 2020

How we handle your privacy.

Linc Furniture Pty Ltd, here in referred to as Linc respects the requirements of the Privacy Act 1988 and acts within the principals contained within.

Information about you is collected at various points in our business, this may include when you visit our website, when you contact us directly by telephone or electronically and or when we meet directly.

Linc considers your privacy seriously and unless otherwise required by law, we will not knowingly disclose information collected about you to any third party without your written permission. Noting that the transmission and exchange of information is carried out at your own risk. We are unable to guarantee the security of any electronic or telephonic information that you transmit to us or receive from us or the unauthorised use of such information. We will however use all reasonable measures to safeguard and secure any information provided and stored by us.

What Information do we collect?

- Personal details such as your name, email address, organisation name, address and phone number,
- Details of any communication between us,
- Details of when you visit our website, your location and content you view,
- Your internet browser, IP address and operating system.

How we use your information?

Generally, we use your information to engage in business activities with you and or to communicate with you. From time to time we may use your contact information to provide you with information about our products, services and or promotions available to you.

Information provide by you may be used to assist us with the future development of products and or services by us and or in conjunction with our appointed representatives.

In the advent that our business is sold we reserve the right to transfer our database including information provided by you to us, to the extent of that permissible at law.

Do we use cookies?

We may from time to time use cookies on our website. Cookies are very small files which a website uses to identify you when you come back to the site and to store details about your use of the site. Cookies are not malicious programs that access or damage your computer. Most web browsers automatically accept cookies, but you can choose to reject cookies by changing your browser settings. However, this may prevent you from taking full advantage of our website. Our website may from time to time use cookies to analyses website traffic and help us provide a better website visitor experience. In addition, cookies may be used to serve relevant ads to website visitors through third party services such as Google AdWords. These ads may appear on this website or other websites you visit.

29th May 2020

LINC FURNITURE PRIVACY POLICY

Security of your information and disclosure of information to third parties.

We will collect information about you with your express consent.

Details of credit card payments made are used to process payment and not held or retained by Linc for any other reason.

Disclosure of information, including your contact details, to outside parties, unless otherwise authorised by you and or required by law, will not be disclosed to any other party and will be stored and used for purposes of carrying out business with you.

Access to information provided by you by our employees and or agents may occur and in which case it will be expressly used to administer our business and or to investigate complaints.

We will not use information from you that is considered "Sensitive Personal Information" unless we have obtained your express consent to do so.

We do not knowingly collect or process personal information of children under the age of 16, and we presume that any information provided is done so by individuals over the age of 16 years.

Your Rights

You have the following rights to your information

- to be informed how your personal information is being used;
- access your personal information (we will provide you with a copy of it);
- to correct your personal information if it is inaccurate or incomplete;
- to delete your personal information (also known as "the right to be forgotten");
- to restrict processing of your personal information;
- to retain and reuse your personal information for your own purposes;
- to object to your personal information being used; &
- to object against automated decision making and profiling.
- We may ask you to verify your identity before acting on any of your requests.

Changes to our privacy policy.

Please be aware that we may change this Privacy Policy in the future. We may modify this Policy at any time, in our sole discretion and all modifications will be effective immediately upon our posting of the modifications on our website or notice board. Please check back from time to time to review our Privacy Policy.

Contact Information for Linc

You may contact us in writing at PO Box 470 Ashgrove Queensland Australia 4060 and or by email at sales@lincfurniture.com.au.

Yours Faithfully,
LINC FURNITURE PTY LTD

Len Hyde
Managing Director